



Republic of the Philippines  
Department of Education  
Region 4-A CALABARZON  
Province of Quezon  
**CITY SCHOOLS DIVISION**  
City of Tayabas



**DIVISION MEMORANDUM**

No. 178 s. 2017

TO : **OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS, CID & SGOD  
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS  
SCHOOL PROPERTY/FACILITIES COORDINATORS  
ALL OTHERS CONCERNED**

FROM : **DR. CATHERINE P. TALAVERA**  
OIC- Schools Division Superintendent

BY: **EDWIN PAUL M. NAVARRO**  
OIC-SCHOOLS DIVISION SUPERINTENDENT

SUBJECT : **SUBMISSION OF UPDATED SCHOOL SITE DEVELOPMENT  
PLAN**

DATE: July 19, 2017

In view of the mission of the Department of Education to implement project to ensure the availability and delivery of programs and projects and activities for the formal and alternative learning system, all concerned and advised to make the necessary updates of the school site Development Plan. This is in connection with the preparation of the six-year Development Plan of the Central Office on the prioritization of schools in every Region and Schools Division Offices. This aims to ensure an accurate and comprehensive data of school buildings in all DepEd public schools for use in planning, budgeting, resource allocation, and decision making. This important requirement will be the basis of the office in the submission of prioritized schools for school building construction and school facilities improvement for the next six years. A first come, first serve policy will be applied to enable us meet the due date on July 30, 2017. Please submit said document on or before July 21, 2017 to Engr. Gian Carlo O. Pardilla.

Wide dissemination of this memorandum is desired

SGOD/SUBMISSION OF BASELINE NUTRITIONAL STATUS REPORT  
DM- 178 /07-04-17

We are an emerging division where excellence is a habit and allegiance for quality is a pledge.  
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